



Volunteer Centre

Broxtowe

Eastwood Training Programme - Autumn 2009

The Training Programme is funded by the Coalfield Regeneration Trust, and is delivered by Volunteer Centre Broxtowe. The following courses will be held Durban House, Eastwood.

To be accepted, all bookings must be made using the appropriate booking form, and the booking fee of £5 must accompany your booking form.

Thursday 22 October 2009 - Basic Food Hygiene Course

Essential course for all volunteers and paid workers, giving you a recognised certificate. Also useful for those volunteers seeking paid employment

Times: 09.00 - 4.15pm. Full day course, all drinks provided. Food can be purchased at Durban House, own food must be eaten off the premises.

Cost: Paid Staff - £45 per head
Free to volunteers and unemployed people.
£5 returnable booking fee applies to all.

Wednesday 4 November 2009 - Motivation

A workshop that could change your life!

Times: 10am - 3pm

Cost: Paid Staff - £25 per head
Free to volunteers and unemployed people.
£5 returnable booking fee applies to all.

Tuesday 10 November 2009 - Preparing for Future Interviews

This course will try to make you feel more confident on the inside, and look more confident on the outside. How to make a good first impression; know what the interview panel is looking for; anticipate possible questions, how to answer them and follow up. A course that will give you the best chance of getting the job you want.

Times: 10am - 3pm
Cost: Paid Staff - £25 per head
Free to volunteers and unemployed people.
£5 returnable booking fee applies to all.

Tuesday 17 November 2009 - First Aid and Lifesaving

This Course will teach you all you need to know to keep a casualty safe until the Emergency Services arrive.

Times: 09.30 - 4.00pm. Full day course, all drinks provided. Food can be purchased at Durban House, own food must be eaten off the premises.
Cost: Paid Staff - £30 per head
Free to volunteers and unemployed people.
£5 returnable booking fee applies to all.

Tuesday 24 November 2009 - Disability Awareness

This Course will tackle political correctness!! Risk Assessments for volunteer and client; obvious disability re perceived handicap of client; common difficulties - pushing wheelchairs, offering a hand, guiding visual difficulties. Needs and concerns of attendees answered.

Times: 11.00 - 3.00pm. Full day course, all drinks provided. Food can be purchased at Durban House, own food must be eaten off the premises.
Cost: Paid Staff - £30 per head
Free to volunteers and unemployed people.
£5 returnable booking fee applies to all.